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Our counsel has advised us that pursuant to HIPPA regulations, Woodland Terrace may only release a deceased resident's protected health information to the person who is legally authorized to act on the estate's behalf. Thus, we require Letters of Administration before releasing records of deceased residents to any person making a request for those records. Upon receipt of Letters of Administration naming David Gagne as the personal representative / administrator of Kathleen Gagne's estate, we will provide you with the requested medical records. Should you have any questions or concerns, please send them in writing so we may forward to our counsel.

Sincerely,


Sam Chavin.